

To title a vehicle in the State of South Dakota we will need the following items:

- Original title (Cannot accept copies)
 - ❖ If you have a lien / loan on the vehicle we can request the title for you. Please provide us with the following:
 - Name of lien holder
 - Account or loan # which is associated with lien
 - Fax # for lien holder
 - Vin # of vehicle, make and model
- Copy of a state driver license or identification card for each owner that will be listed on the title.
- SS # for each owner that will be listed on the title. This can be in the form of a copy of the social security card, W-2 or college paperwork that shows the social security # and name of the individual.
- Contact phone #.
- State of South Dakota Motor Vehicle Application (this form can be obtained online at <https://dor.sd.gov/government/county-treasurers/>)
 - ❖ Make sure to include color on the application
 - ❖ Make sure to indicate the odometer reading for vehicles 9 years old or newer.
- For ATV / UTV
 - ❖ Off-Road vehicle Affidavit (this form can be obtained online at <https://dor.sd.gov/government/county-treasurers/>) – This form is used to verify if a 4-wheeler is street legal.
- Trailers may require a weight slip if the empty weight aka curb weight or shipping weight is not listed on the title.
- Bill of Sale or Sales Agreement (if the vehicle has not yet been titled under your name in any other State)
- Please indicate how many wheels the vehicle/trailer has.
- Payment – We accept check, money order, cash, credit card and debit card. (there is a 2.5% service fee for credit/debit cards)

*There is an initial \$25.00 (one-time fee) applied to each vehicle/trailer/boat/atv titled in the State of South Dakota for out of State residents.

**Please note that the State of South Dakota charges an initial 4% excise tax on vehicles/trailers, boats are taxed at 3%. If your vehicle has been titled in a State that collects less than 4% tax or 3% for boats you may be subject to pay the difference.

If you fax or email our office a copy of the above paperwork we can get an approximate price to title and register your vehicle in South Dakota and email you back.